



TEAM MEMBER GUIDE

604 SECURITY DETAILS AND PASSWORDS

Team Members are given access to many devices and/or applications to perform the duties of their jobs. This access can include computers, security systems, alarms, fuel cards, credit cards, etc. Everyone who requires access to a device and/or application will be given their own passwords/pin codes. Team Members must never share the passwords associated with these devices and/or applications. Team Members who fail to adhere to the Company policy shall be subject to disciplinary action up to and including termination of employment for cause.