



Operators Daily Checklist - All Equipment

Operator: _____ Date: _____
 Dept: _____ Hour meter start: _____
 Equip #: _____ Hour meter finish: _____

Power off Inspection

Tires	Ok	Repair
Gouges/Ghunking	<input type="checkbox"/>	<input type="checkbox"/>
No Bond Failure	<input type="checkbox"/>	<input type="checkbox"/>
Adequate Tread	<input type="checkbox"/>	<input type="checkbox"/>

Battery	Ok	Repair
Connector and wire	<input type="checkbox"/>	<input type="checkbox"/>
Properly Installed	<input type="checkbox"/>	<input type="checkbox"/>
Gates properly installed	<input type="checkbox"/>	<input type="checkbox"/>
Propane Cyllder	<input type="checkbox"/>	<input type="checkbox"/>
Cylinder/Straps Secure	<input type="checkbox"/>	<input type="checkbox"/>
No Leaks(see/hear/smell)	<input type="checkbox"/>	<input type="checkbox"/>

Lift/Lower System	Ok	Repair
Chains and Hoses	<input type="checkbox"/>	<input type="checkbox"/>
Forks OK	<input type="checkbox"/>	<input type="checkbox"/>
Load rest	<input type="checkbox"/>	<input type="checkbox"/>

Controls	Ok	Repair
Moves Smoothly/Return to Neutral/No Binding	<input type="checkbox"/>	<input type="checkbox"/>
Deadman/Direction control/Return to neutral	<input type="checkbox"/>	<input type="checkbox"/>

General Safety	Ok	Repair
Guards and Covers Ok	<input type="checkbox"/>	<input type="checkbox"/>
Decals/Warning Lables	<input type="checkbox"/>	<input type="checkbox"/>
Graffiti/Dents/Marks	<input type="checkbox"/>	<input type="checkbox"/>
Harness Belt (Orderpicker)	<input type="checkbox"/>	<input type="checkbox"/>

Comments/Observation on Visual Inspection

Power on Inspection

Horn	Ok	Repair
Works When Depressed	<input type="checkbox"/>	<input type="checkbox"/>

Steering	Ok	Repair
Moves Smoothly/No Play	<input type="checkbox"/>	<input type="checkbox"/>

Throttle/Speed/Shifter	Ok	Repair
Controls Speed/Direction	<input type="checkbox"/>	<input type="checkbox"/>
Plugging Ok if applicable	<input type="checkbox"/>	<input type="checkbox"/>
Return to Neutral	<input type="checkbox"/>	<input type="checkbox"/>

Lift/Lower System	Ok	Repair
Functions Operate Ok	<input type="checkbox"/>	<input type="checkbox"/>
Levers/Buttons don't stick	<input type="checkbox"/>	<input type="checkbox"/>
Lift Limit switch	<input type="checkbox"/>	<input type="checkbox"/>

Hour meter`	Ok	Repair
Records Operator Hours	<input type="checkbox"/>	<input type="checkbox"/>

Break (Deadman)	Ok	Repair
Stops Truck in Specified Distance (approx 3 feet)	<input type="checkbox"/>	<input type="checkbox"/>
Travel Circuit Disabled	<input type="checkbox"/>	<input type="checkbox"/>
Handle/Pedal Don't Stick	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Break	<input type="checkbox"/>	<input type="checkbox"/>

Emergency Disconnect	Ok	Repair
Shuts Down all Function	<input type="checkbox"/>	<input type="checkbox"/>

General Safety	Ok	Repair
Warning/Working Lights	<input type="checkbox"/>	<input type="checkbox"/>
Fire Extinguisher	<input type="checkbox"/>	<input type="checkbox"/>

Action taken by Maintenance

Operator Signature: _____